



MAHATMA GANDHI VIDYAMANDIR

Loknete Vyankatraoji Hiray Marg,

Malegaon-Camp, Dist. - Nashik - 423 105

Tel:- (02554) 651538

APPOINTMENT ORDER

Ref.No.MGVN/102/2010-2011,

Date :15/04/2010

To,

Ms. Ushir Yogita Vishnupant

Flat No. 11, Yogeshwar Apartment,
Hanumanwadi, Panchavati, Nashik-3.

(Open- Hindu-Maratha)

B.A. -Pune- Ist

M.A-Pune-Ist

NET

Sub :- Appointment to the post of Lecturer in Hindi.

In response to our advertisement dated **31-12-2009**, you had applied for the post of **Lecturer in Hindi**, you were interviewed for the above post by Selection Committee appointed by the Management under Statute No. 415 of the University of Pune.

I am pleased to inform you that the Management has appointed you on the said post in **Arts & Commerce College, Malegaon City, Dist. Nashik** in the scale of **Rs. 8000-275-13500** with effect from **15/04/2010**. Your appointment is subject to the following terms and conditions :-

1. Your services will be Governed by Maharashtra Universities Act, 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time/part-time basis on probation for a period of **Two** years from the date of joining.
(b) Your appointment is purely temporary for a period of **Two Years** i.e. from **15/04/2010 to 14/04/2012**.
(c) Your appointment is on the leave vacancy for the period from ---.
(d) The post is reserved for **Open**.
Since you belong to the said category, you are appointed on full-time basis on probation for a period of **Two** years from the date of joining. You shall not have any claim on the said post in future.
(e) Your appointment is on part time / clock hour basis only.
3. (a) You will be paid basic pay of Rs. **8000/-** per month in the scale be also entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
(b) You will be paid remuneration at the rate of --- per lecture / per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education / Director of Medical Education & Research / Director of Higher Education as the case may be .
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government /UGC/AICTE or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualifications --- (NET/SET/M.Phil. / Ph.D., M.D. / M.S., M.D.S., M.E. etc) as prescribed by the University / State Government or the Central councils concerned within the --- period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth certificate, marksheet, experience certificate, change of name certificate (if any) etc., before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of -
 - (a) Two passport size Photographs.
 - (b) Character Certificate from two eminent persons, one of them should be a Government Gazetted officer.
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon, at the place of your duty, within three month's from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physical fit for employment on the staff of the college/institute.
10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or other wise, during the continuance of your service, without the permission of the competent authority / Management.
13. Your services are transferable to any time, by either side / institutions run by the management.
14. Your appointment may be terminated at any time, by either side / party by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College students.
16. You have to communicate your acceptance to the Management / College / Institute within seven days from the date of receipt of the Order of Appointment failing which your appointment is liable to be cancelled.

Copy to :-

- 1) **The Principal,**
Arts & Commerce College,
Malegaon City, Dist. - Nashik
- 2) **The Registrar,**
University of Pune,
Pune - 411 007.




[PRASHANT HIRAY]
GENERAL SECRETARY
MAHATMA GANDHI VIDYAMANDIR